
MINUTES OF THE REGULAR COUNCIL MEETING OF AUGUST 12, 2025

Held in the Council Chambers of the RM of Mervin No. 499 at 211 Main Street, Turtleford, SK.

PRESENT: Reeve Gerry Ritz
 Division 1 Councillor Jim Range
 Division 2 Councillor Gordon Spencer
 Division 3 Councillor Rob Blais
 Division 4 Councillor Ken Hergott
 Division 6 Councillor Victor Hamm
 Chief Administrative Officer Shiloh Bronken

REGRETS: Division 5 Councillor Lane Nedelec

DELEGATIONS: 9:15 a.m. Kerry Robertson, Municipal Foreman
 9:30 a.m. Steven Gehlen, RMI Inc.
 10:30 a.m. Paige Hundt, Municipal Planner
 11:00 a.m. Brian Davies, Shayla Benato, Jonah Couzens, Ryan Miller, Bob Steele, Cenovus
 11:00 a.m. Andrea Carrol, Northbound Planning

CALL TO ORDER: Reeve Gerry Ritz called the meeting to order at 9:00 a.m.

CONFLICT OF INTEREST: Division 6 Councillor declared a Conflict of Interest for Agenda Item 8)(a) Brightsand Lake Regional Park.

AGENDA

0514 – 25 RANGE That the August 12, 2025 agenda be accepted with the following addition:
 - 8)(j) Cenovus 2025 Appeal Hearing – August 22, 2025.

CARRIED

MINUTES

0515 - 25 SPENCER That the July 22, 2025 meeting minutes be approved as circulated.

CARRIED

Kerry Robertson, Municipal Foreman and Taylar Roberts, Maintenance Supervisor joined the meeting at 9:10 a.m.

TURTLEFORD LIBRARY BUILDING MAINTENANCE

0516 – 25 RANGE That the Rural Municipality of Mervin No. 499 approves the quote from Reid Johnson to remove and replace 120' of eavestrough and install two (2) new downspouts at the Turtleford Library at a cost of \$1,550.00 plus applicable taxes.

CARRIED

EVERGREEN ACRES AND KIVIMAA-MOONLIGHT BAY LANDFILL DECOMMISSIONING

0517 – 25 HERGOTT That the Rural Municipality of Mervin No. 499 completes decommissioning of the former landfills in the Organized Hamlet of Evergreen Acres, Turtle Lake and Kivimaa-Moonlight Bay – NW 25-53-19-W3, with the approval letter of the Ministry of Environment, based off previously submitted monitoring reports.

CARRIED

Initial: 
Reeve
Initial: 
Administrator

MINUTES OF THE REGULAR COUNCIL MEETING OF AUGUST 12, 2025

RATEPAYER CORRESPONDENCE, AUGUST 3, 2025

0518 – 25 SPENCER That the Rural Municipality of Mervin No. 499 acknowledges the correspondence dated August 3, 2025 as submitted by C. and D. Kildaw. Furthermore, that Administration respond to the correspondence referencing optimal weather conditions required for dust control and Northwest Community Safety Services Inc.

CARRIED

Steven Gehlen, RMI Inc. joined the meeting at 9:40 a.m. and left the meeting at 9:50 a.m.

TOWNSHIP ROAD 502 BRIDGE REBUILD

0519 – 25 RANGE That the Rural Municipality of Mervin No. 499 accepts the detailed cost estimate report to rebuild the existing bridge, identified as the Bellanger Bridge along Township Road 502 and adjacent to NW 05-50-20-W3, as prepared by RMI Inc. dated August 11, 2025 in the amount of \$1,255,107.50 plus applicable taxes.

CARRIED

PUBLIC WORKS REPORT

0520 – 25 HAMM That the Rural Municipality of Mervin No. 499 acknowledges the Public Works Report as presented by Municipal Foreman Kerry Robertson and Maintenance Supervisor Taylar Roberts as discussed.

CARRIED

Kerry Robertson, Municipal Foreman and Taylar Roberts, Maintenance Supervisor left the meeting at 10:26 a.m.

Paige Hundt, Municipal Planner joined the meeting at 10:26 a.m.

PUBLIC HEARING

0521 – 25 HERGOTT That the Rural Municipality of Mervin No. 499 recess the August 22, 2025 regular meeting at 10:30 a.m. to move into a Public Hearing.

CARRIED

RECONVENE REGULAR MEETING

0522 – 25 BLAIS That the Rural Municipality of Mervin No. 499 resumes the open session of the August 12, 2025 Council Meeting at 10:50a.m.

CARRIED

MUNICIPAL PLANNER SUMMARY AND UPDATE REPORT

0523 – 25 RANGE That the Rural Municipality of Mervin No. 499 accepts the Summary and Update report and discussion of Paige Hundt, Municipal Planner Summary as circulated.

CARRIED

DISCRETIONARY USE PERMIT FOR TEMPORARY RV AS PRINCIPAL USE

0524 – 25 HERGOTT That the Rural Municipality of Mervin No. 499 approves the Discretionary Use Permit for a temporary RV as a Principal Use for the following:

- #250033-006 Lot 12, Block 1, Plan No. 79B17420 EVBS;
- #250037-016 PCL D, Block 10, Plan No. 90B01755 SSVB;
- #250038-037 Lot 2, Block 2, Plan No. 83B90602 ASPN; and
- #250038-056 Lot 2, Block 1, Plan No. 102109261 Lakeshore Estates.

CARRIED

MINUTES OF THE REGULAR COUNCIL MEETING OF AUGUST 12, 2025

DISCRETIONARY USE PERMIT FOR A TEMPORARY RV AS PRINCIPAL USE

0525 – 25 HAMM That the Rural Municipality of Mervin No. 499 approves the Discretionary Use Permit for a temporary RV as a Principal Use for #250041-029 Lot 6, Block 3, Plan No. 81B12039 CBSS, with the condition that interior photos are to be submitted to support the progress of the development and building permit.

CARRIED

JULY 2025 DEVELOPMENT REPORT

0526 – 25 RANGE That the Rural Municipality of Mervin No. 499 acknowledges and accepts the July 2025 Development Report submitted by Paige Hundt, Municipal Planner as circulated and discussed.

CARRIED

WATER SECURITY AGENCY AQUATIC HABITAT PROTECTION PERMIT REQUEST

0527 – 25 RANGE That the Rural Municipality of Mervin No. 499 does not support the application to Water Security Agency Aquatic Habitat Protection Permit for R2, Plan No. 78B11331 in the Organized Hamlet of Powm Beach for the levelling of 14' of berm along the public reserve.

CARRIED

LAND LEASE AGREEMENT – ORGANIZED HAMLET OF SPRUCE LAKE

0528 – 25 HERGOTT That the Rural Municipality of Mervin No. 499 supports and approves the Reeve and Chief Administrative Officer to sign the Land Lease Agreement with Lemalu Holdings Ltd. O/A MCSnet for the installation of an internet tower on Par R, Plan No. Y727, Extension 1, being a 12' by 12' area.

CARRIED

ORGANIZED HAMLET OF CRYSTAL BAY SUNSET, BRIGHTSAND LAKE – MR REQUEST

0529 – 25 HERGOTT That the Rural Municipality of Mervin No. 499 TABLES the request of the Organized Hamlet of Crystal Bay Sunset for enhanced utilization of R2, Plan 78B11331 to a future meeting pending additional information.

CARRIED

Brian Davies, Shayla Benato, Jonah Couzens, Ryan Miller, Bob Steele, Representatives for Cenovus joined the meeting at 11:00 a.m. and left the meeting at 12:10 p.m.

Kerry Robertson, Municipal Foreman joined the meeting at 11:15 a.m. and left the meeting at 12:10 p.m.

RECESS

0530 – 25 SPENCER That the Rural Municipality of Mervin No. 499 recess the August 12, 2025 meeting at 12:10 p.m.

CARRIED

RECONVENE MEETING

0531 – 25 RANGE That the Rural Municipality of Mervin No. 499 reconvenes the August 12, 2025 meeting at 12:40 p.m.

CARRIED

DEVELOPMENT PERMIT REQUEST – LOT 10, BLOCK 3, PLAN NO. 76B13279

0532 – 25 HERGOTT That the Rural Municipality of Mervin No. 499 denies the request of the property owner for Lot 10, Block 3, Plan No. 76B13279, based on the fact of the intended use is prohibited in the Lakeshore District and supporting the decision of the Development Appeals Board on December 5, 2024.

CARRIED

MINUTES OF THE REGULAR COUNCIL MEETING OF AUGUST 12, 2025

Municipal Planner Paige Hundt left the meeting at 1:10 p.m.

2025 TAX ABATEMENTS

0533 – 25 RANGE That the Rural Municipality of Mervin No. 499 approves the 2025 Tax Abatements as attached to and forming part of the minutes.

CARRIED

AGRICULTURE PRODUCERS ASSOCIATION OF SASKATCHEWAN MEMBERSHIP

0534 – 25 BLAIS That the Rural Municipality of Mervin No. 499 renews the membership for 2025 with the Agriculture Producers Association of Saskatchewan.

CARRIED

BRIGHTSAND LAKE REGIONAL PARK AUTHORITY

0535 – 25 RITZ That the Rural Municipality of Mervin No. 499 accepts and supports the recommendations and requests from the Brightsand Lake Regional Park Authority for the following:

- Golf Cart Bylaw: creation of a bylaw applicable within the boundaries of Brightsand Lake Regional Park in accordance with *The Traffic Safety Act* and *The Municipalities Act*;
- Representation: proposed representation structure of four (4) RM-appointed members and one (1) RM elected official, along with two (2) Members at Large – one from the Cabin Owners Association and one from Thunderchild First Nation;
- Governance Documents: revised Constitution, Agreement 2025-01, Assembly of Members Bylaw, and associated Memorandums of Understanding;
- Administrative Services: continuation of administrative services to the Brightsand Lake Regional Park Authority under existing arrangements; and
- CSO Service Provision: creation of an agreement for CSO service provision within the Regional Park, with the requirement that any applicable bylaw(s) be amended to allow for the issuance of SOTIs at a rate of \$150.00 per hour per callout.

CARRIED

EMPLOYEE PROGRESSIVE DISCIPLINE POLICY REVISIONS

0536 – 25 HAMM That the Rural Municipality of Mervin No. 499 approves the revisions to the Employee Progressive Discipline Policy effective August 12, 2025.

CARRIED

POLITICAL ENGAGEMENT AND SOCIAL MEDIA USE POLICY

0537 – 25 SPENCER That the Rural Municipality of Mervin No. 499 approves the Political Engagement and Social Media Use Policy as circulated, effective August 12, 2025.

CARRIED

TENDER OFFER FOR LOTS IN ORGANIZED HAMLET OF SPRUCE LAKE

0538 – 25 HERGOTT That the Rural Municipality of Mervin No. 499 accepts the tender offer of \$2,000.00 plus applicable taxes, with support of the Organized Hamlet Board for Spruce Lake, for the following lots, with the consideration that the purchaser is responsible for all legal and transfer costs of the parcels:

- Lot 1, Block 2, Plan No. Y727 SPLK;
- Lot 2, Block 2, Plan No. Y727 SPLK;
- Lot 11, Block 1, Plan No. Y727 SPLK; and
- Lot 12, Block 1, Plan No. Y727 SPLK.

CARRIED

MINUTES OF THE REGULAR COUNCIL MEETING OF AUGUST 12, 2025

RESIDENTIAL LEASE AGREEMENT FOR LOT 2, BLOCK 28, PLAN NO. 90B06306 – 320 POPLAR CRESCENT, TURTLEFORD

0539 – 25 RANGE That the Rural Municipality of Mervin No. 499 enters into a Residential Lease Agreement for the doctor house at 320 Poplar Crescent, Turtleford, SK with the Tenant for a term of 36 months commencing July 19, 2025 to July 19, 2028.

CARRIED

RURAL MUNICIPALITY OF TURTLE RIVER NO. 469 REQUEST

0540 – 25 BLAIS That the Rural Municipality of Mervin No. 499 supports the correspondence dated July 15, 2025 to the Minister of Highways and Infrastructure requesting pavement re-evaluation on Highway 26 with the additional considerations to the speed limits adjacent to communities and low visibility for access points.

CARRIED

NORTH SASKATCHEWAN RIVER MUNICIPAL HEALTH HOLDINGS PER CAPITA RATE INCREASE FOR 2026

0541 – 25 HAMM That the Rural Municipality of Mervin No. 499 acknowledges the correspondence dated July 23, 2025 from North Saskatchewan River Municipal Health Holdings for a per capita rate increase effective January 1, 2026 from \$27.50 to \$29.00.

CARRIED

NORTHWEST COMMUNITY SAFETY SERVICES INC. – CSO MONTHLY REPORT

0542 – 25 SPENCER That the Rural Municipality of Mervin No. 499 acknowledges the CSO Monthly Report submitted by Senior CSO P. Bueckert on behalf of Northwest Community Safety Services Inc.

CARRIED

TURTLE LAKE WATERSHED INC. ANNUAL GENERAL MEETING JULY 24, 2025

0543 – 25 HERGOTT That the Rural Municipality of Mervin No. 499 acknowledges the Turtle Lake Watershed Inc. Annual General Meeting notes submitted by Administration and circulated.

CARRIED

SPECIAL OCCASION PERMIT – BLUEBERRY HILL GOLF COURSE

0544 – 25 RANGE That the Rural Municipality of Mervin No. 499 acknowledges the Special Occasion Permit approved by Administration for a golf night with a wine and food pairing on August 18, 2025 at NE 22-53-19-W3 from 5:00 p.m. until 10:00 p.m.

CARRIED

CENOVUS APPEAL HEARING – AUGUST 22, 2025

0545 – 25 RANGE That the Rural Municipality of Mervin No. 499 requests the Reeve and Administration to attend the Cenovus Appeal Hearing with regard to their 2025 Assessment Appeal on August 22, 2025 in Saskatoon, SK.

CARRIED

HAMLET OF LIVELONG – 1220 MAIN STREET, TAX ENFORCEMENT

0546 – 25 HERGOTT That the Rural Municipality of Mervin No. 499 continues to support Resolution No. 0849-35 passed on October 22, 2024, which accepts the property at 1220 Main Street, Lots 4-5, Block 1, Plan No. AF4248 in lieu of tax enforcement proceedings.

CARRIED

MINUTES OF THE REGULAR COUNCIL MEETING OF AUGUST 12, 2025

HAMLET MINUTES

- 0547 – 25 HERGOTT** That the Rural Municipality of Mervin No. 499 acknowledges receipt and acceptance of the following minutes and capital plan submissions from the hamlets:
- Crystal Bay Sunset, July 25, 2025 Minutes;
 - Sunrise and Cottage Water Coop AGM Minutes, August 2, 2025; and
 - Unorganized Hamlet of Sunny Acres 5-Year Capital Plan.

CARRIED

ORGANIZED HAMLET OF SUNSET VIEW BEACH RESIDENT CORRESPONDENCE

- 0548 – 25 HERGOTT** That the Rural Municipality of Mervin No. 499 acknowledges correspondence submitted by a resident of the Organized Hamlet of Sunset View Beach. Furthermore, that Administration respond to the resident.

CARRIED

MEMORADUM OF UNDERSTANDING – SUNSET VIEW BEACH PUBLIC UTILITY BOARD

- 0549 – 25 HERGOTT** That the Rural Municipality of Mervin No. 499 supports and approves the Reeve and Chief Administrative Officer to sign, with support of the Organized Hamlet Board of Sunset View Beach, a Memorandum of Understanding for annual membership fees for the Sunset View Beach Public Utility Board.

CARRIED

CORRESPONDENCE OF JULY 8, 2025

- 0550 – 25 BLAIS** That the Rural Municipality of Mervin No. 499 acknowledges and files the list of correspondence as presented by Administration at the August 12, 2025 regular meeting.

CARRIED

ACCOUNTS FOR PAYMENT AS OF AUGUST 12, 2025

- 0551 – 25 RANGE** That the Rural Municipality of Mervin No. 499 approves the List of Accounts for Approval being cheque #27294 to cheque #27368 (\$518,706.77), manual cheque #1403-Man to #1426-Man (\$240,038.14), and payroll (\$111,602.15), totaling \$870,347.06 for payment.

CARRIED

TERM DEPOSIT INTEREST - RESCIND PREVIOUS RESOLUTION

- 0552 – 25 RITZ** That the Rural Municipality of Mervin No. 499 rescinds Resolution No. 0477-25 on July 8, 2025 in its entirety, as the interest can only be transferred at time of maturity.

CARRIED

STATEMENT OF FINANCIAL ACTIVITIES AS OF JUNE 30, 2025

- 0553 – 25 SPENCER** That the Rural Municipality of Mervin No. 499 acknowledges the Statement of Financial Activities as of June 30, 2025 as circulated and discussed.

CARRIED

ADJOURNMENT

- 0554 – 25 RANGE** That the August 12, 2025 meeting be adjourned at 3:00 p.m.

CARRIED


CHIEF ADMINISTRATIVE OFFICER


REEVE